

Intravenous Nursing New Zealand Inc. Annual General Meeting

Date: Thursday 18th March 2010

Time: 1630

Venue: Grand Chancellor Hotel, Christchurch

Present: Paula Wallis (minute taker), Catharine O'Hara (Chair), Moira Bebbington, Margie Burt, Carolyn Anderson, Ruth Gerring, Peter Boon, Jane Marsh, Lynette Lennox, Jo Ridder, Marion Francombe, Heidi Hall, Doryan Mahalm, Pip Francis, Elizabeth Culverwell, Tracey Kunac, Carolyn Blom, Elizabeth Culverwell, Kate Laidlow

Apologies: Briar McLeod, Kerry Davis

Correspondence: Nil

Matters Arising from previous minutes: Nil

Previous minutes accepted as a true and accurate record

Moved: Elizabeth Culverwell

Seconded: Lynette Lennox

Presidents report as tabled by Catharine O'Hara (see attached)

Educator report as tabled by Carolyn Blom (see attached)

Treasurer report 01 January 2009- 31st December 2009 as tabled by Kate Laidlow (copy held by treasurer, president and secretary)

- End of year financial report produced by accountant on behalf of IVNNZ Inc. executive, Mr David Sutherland, Rotorua.
- Major purchases for 2009 were laptop and data show and upgrade of website to include online registrations with pay pal.
- Financial statement to be posted on website under members only section – website editor to arrange.

Financial report accepted as a true and accurate record

Moved: Elizabeth Culverwell

Seconded: Paula Wallis

Remits:

Changes to the IVNNZ Incorporated Society Rules as follows:

- Discussion on changes to wording for points: 5.3, 7.1(f), 11.1(b), 11.2 (remove vice president and add in educator).
- Changes to executive members that must have president, secretary, treasurer and educator with 3 other positions - add in footnote to include what these 3 positions can include (private healthcare, website/newsletter editor, marketing etc).

- 11.5 (a) - change to include shall be posted on IVNNZ inc website no less than 14 days before AGM.
- 11.5(b) - change as above
- 11.7 - remove vice president, addition of educator
- 12.11 - remove vice president, addition of educator
- 15.3 - change to 28 days
- 16.2(a) - change vice president to secretary
- 16.2(b) - remove vice president add in secretary
- 17.2 - remove not less than a quarter and change to 10% of financial and corporate members
- 17.7 - remove vice president and add in educator

Move that remits be accepted:

Voted: Unanimous agreement

Seconded: Lynette Lennox

Nominations for IVNNZ Inc. executive

President: Catharine O’Hara to remain as president for one further term as per society rules.

Secretary: Paula Wallis stepping down. Lynette Lennox nominated by Jo Ridder

Seconded: Carolyn Blom

Motion to carry: unanimous agreement

Treasurer: Kate Laidlow stepping down. Tracey Kunac nominated by Paula Wallis

Seconded: Jo Ridder

Motion to carry: unanimous agreement

Educator: Carolyn Blom stepping down. Kate Laidlow nominated by Elizabeth Culverwell.

Seconded: Moira Bebbington

Motion to carry: unanimous agreement

Marketing officer: seconded position therefore nomination not required. Elizabeth Culverwell has agreed to remain in this position.

Private sector officer: seconded position, not yet appointed.

General Business

Keynote speaker, Mary Alexander, spoke briefly of the INS “garden fund” to support overseas nurses (our of USA) to attend INS conference or sector meetings.

Sponsorship is for 2 nurses for US\$5,000 to put towards travel, accommodation and registration for an INS conference. Further information available at

www.ins1.org/gardenfund

Meeting closed: 5pm