



**INTRAVENOUS NURSING NEW ZEALAND Inc. (IVNNZ Inc.)  
ANNUAL GENERAL REPORT (AGM)  
18<sup>th</sup> March 2010**

**ANNUAL REPORT**

*Mission Statement: A commitment to excellence in intravenous nursing practice with ongoing quality improvements to patient care.*

It is with great pleasure I present the President's report at the 12<sup>th</sup> Conference AGM on the activities over the past 18 months. I would like to acknowledge and express my personal thanks to the IVNNZ Inc. executive committee: Paula Wallis, Secretary and conference; Kate Laidlow, Treasurer; Carolyn Blom, Educator; Tracey Kunac, Editor of Newsletter and Website; Elizabeth Culverwell, Marketing and Conference Consultant; and Brenda McAlpine, Community Representative. It is with regret that IVNNZ Inc. executive committee accepted the resignation from Brenda McAlpine. All work completed for IVNNZ Inc. has been on top of already established busy employment commitments. The vision, productivity, generous personal commitment and great teamwork have shaped this organisation.

It is also important to thank the IVNNZ Inc. Executive employers for their support and encouragement for their respective members. This has enabled us to continue the important role of leading and developing this organisation.

**Incorporated Society Rules**

According to the Incorporated Society Rules, IVNNZ are required to hold an annual general meeting every 12 months not every 18 months. To comply with the society rules the 2008 Financial Report was presented by Kate Laidlow at the IV Forum on 12<sup>th</sup> June 2009. Future Annual general meetings are to coincide with the IV forums.

**Membership**

Individual membership currently stands at 217 members. Retaining and recruiting membership continues to be an area to focus.

Corporate membership stands at 13. It is appropriate to extend our thanks to all corporate members who support IVNNZ Inc. in conferences, education awards and individual funding. Their support provides a forum for speakers to share knowledge and augment education, networking with clinical colleagues and Medical Product Specialists provide exposure to the latest innovations for clinical practice and to act as a resource.

**Education**

The IV Clinical Nurse Educator/Specialists' Forum continues to provide an opportunity for nurses working with advanced intravenous therapy. The forums are held every 9 months to network ideas, collectively brainstorm and develop strategies to improve intravenous nursing nation-wide. A special thank you to Carolyn Blom, her leadership

has facilitated in continuing education IV forums held on Tuesday 9<sup>th</sup> September 2008, Friday 12<sup>th</sup> June 2009 and Wednesday 17<sup>th</sup> March 2010.

The educational resource booklet, "Taking the Tangles Out of Lines: An Overview of Central Venous Catheter Access Devices" was updated by Carolyn Blom and is now available for purchase online via the website.

IVNNZ Inc. have purchased a Laptop and Data projector to facilitate Education workshops and IV Forums.

### **PICC Workshops Level 1 & 2**

The education programmes require considerable preparation and organization so I would like to acknowledge and thank the following people for their contribution to the education programmes throughout the year: Carolyn Blom, Paula Wallis and Kate Laidlow. The PICC Level 1 workshop held in Auckland on 12 May 2009 with 18 participants and in Wellington on 15 September 2009 with 6 participants. Future workshops are planned to be held in Auckland.

PICC Level Two self-directed learning package was reviewed and updated by Carolyn Blom & Paula Wallis. The registration for both PICC workshops are now available on-line using Pay-pal.

### **Education, Research & Travel Sponsorship**

IVNNZ Inc. supported the forum held on 8<sup>th</sup> July 2009 in Auckland with presenter Dr Dennis Maki.

Travel Sponsorship approved for two members to attend the 12<sup>th</sup> IVNNZ Inc. Conference: Peter Boon, Invercargill and Joanne Ridder, Hamilton.

Newly established scholarships (2009):

- ◆ Early Bird Conference Registration Prize: awarded to Susan Garthwaite.
- ◆ IVNNZ Inc member to attend an international conference related to IV Therapy.
- ◆ Educational Resources related to IV Therapy

Application forms and criteria for scholarships are available on the website.

### **Presidents' Award**

This is awarded to

- ◆ Members that uphold the standards of IVNNZ Inc.
- ◆ Lead by example in their own clinical practice
- ◆ Generously share their knowledge with others
- ◆ At the 2008, 11<sup>th</sup> IVNNZ Inc. conference the recipients of this award were: Kate Laidlow, Sam Cotton, Rebekah Watson.

### **Service Award**

This is awarded to

- ◆ Members that uphold the standards of IVNNZ Inc
- ◆ Work tirelessly behind the scenes to advance education
- ◆ Show that extra commitment over and beyond what is required

The recipients of this Award at the 2008, 11<sup>th</sup> IVNNZ Inc. conference was Elana Brokenshire, Treasurer and conference convenor.

### **Strategic Plan 2006 to 2016 – Available on website**

1. To explore national educational requirements in IV related therapy for Registered Nurse/ Midwife/Allied Health Professionals. **In progress**
2. To gain Nursing Council endorsement and maintain national framework for standards of IV Therapy practice. **In progress**
3. To implement a marketing strategy for the promotion of IVNNZ. **Ongoing**
4. To finalise IVNNZ becoming an Incorporated Society. **Completed**
5. To explore issues related to resource management. **Ongoing**
6. To explore issues related to quality and risk management. **In progress**

### **Framework and Standards of Practice**

The National Framework for IV and Related Therapies was reviewed at a forum held in Wellington on November 2008. The forum was attended by representatives from NZ Nursing Council, Ministry of Health, Nurse Executives and Clinical Nurse Specialists and Educators. The outcome of the forum was that Standards of practice for IV Therapy be developed and the consensus was not to endorse the current format of the IVNNZ Framework (2002). Consultation occurred with Standards New Zealand to establish a process and potential costs; and with the Ministry of Health Chief Nurse and Infusion Nursing Society (INS), Chief Executive Officer, Mary Alexander. The outcome of this consultation process was for IVNNZ Inc. to develop a Consultation Document for 2010 “IVNNZ Inc.: Infusion Therapy Standards of Practice” based on the Royal College of Nurses and INS Standards for Infusion Therapy.

### **Web Site**

Tracey Kunac redeveloped the website [www.ivnnz.co.nz](http://www.ivnnz.co.nz) which was launched in December 2008, to enable IVNNZ Inc. to edit the website and add subpages. The new format has changed the process for contacting the IVNNZ Inc. executive committee via standard email format i.e. [president@ivnnz.co.nz](mailto:president@ivnnz.co.nz) or [conference@ivnnz.co.nz](mailto:conference@ivnnz.co.nz). New features on the website include: upcoming events, members only section which includes newsletter, and reference to other IV related websites.

### **Newsletter**

The Editor, Tracey Kunac, has continued to deliver a high quality quarterly production. Tracey’s persistence in canvassing contributors to send articles has ensured that the newsletter has been produced on time and has an educational focus for professional development. Tracey has advised she is standing down from Editor Position, which she has held since September 2005.

### **Marketing & Conference**

Elizabeth Culverwell, IVNNZ Inc. Marketing and Conference Consultant, has co-opted a team for convening the 12<sup>th</sup> Conference here in Christchurch, to achieve the outcome of a successful conference.

I have enjoyed my second term as President of IVNNZ Inc. and wish to thank all the committee for their teamwork, support and advice over the past 18 months. We look forward to the support and future development of Infusion Standards of Practice.

Catharine O’Hara  
President